

Fundraiser Coordinator

Help fuel our mission — turn great ideas into real results for our Young Marines!

What Does a Fundraiser Coordinator Do?

The Fundraiser Coordinator is the driving force behind the campaigns that keep our unit running strong. You'll help come up with ideas, plan the details, rally volunteers, and make sure every fundraiser is a success — financially and in spirit. If you're someone who loves a good plan, enjoys working with people, and gets excited about making things happen, this role is a perfect fit. You'll have the full support of unit leadership and your team every step of the way.

What You'll Be Involved In

Planning & Strategy

- Propose fundraising ideas that align with unit goals, build out timelines, and coordinate logistics like location, permits, and supplies.

Budgeting

- Develop and manage a budget for each fundraiser, track expenses, and make sure efforts stay on track financially.

Communication

- Keep parents, Young Marines, and staff informed about upcoming fundraisers — what's happening, what's needed, and how it went.

Event Coordination

- Oversee setup, execution, and cleanup of fundraising events, making sure everything is in place and ready to go.

Volunteer Management

- Recruit and organize volunteers, assign tasks based on their strengths and availability, and keep everyone motivated.

Tracking & Reporting

- Maintain records of participation and funds raised, and share progress and outcomes with unit leadership and families.

Celebration & Recognition

- Acknowledge the hard work of Young Marines and families, celebrate wins, and keep morale high throughout each campaign.

Find Your Fit — Choose Your Commitment Level

HIGH	MEDIUM	LOW
Serve as the primary point of contact for all fundraising. Lead planning, execution, volunteer management, and reporting for every campaign.	Assist with planning and executing fundraisers. Help manage volunteers, track progress, and support communication efforts.	Help with specific tasks like organizing materials, assisting at events, or supporting outreach and promotion as your schedule allows.

What We're Looking For

A creative mind and a can-do attitude go a long way here. No fundraising experience required!

- Organized and able to manage timelines, budgets, and moving parts
- A natural communicator — comfortable working with parents, volunteers, and community partners
- Creative thinker who can come up with fresh fundraising ideas
- Accountable and transparent when it comes to tracking funds and reporting outcomes
- Team player who can delegate and collaborate effectively
- Experience in fundraising, event planning, sales, or community outreach is a plus — but not required

Have a fundraising idea or a knack for rallying people together? We'd love to hear from you. Every dollar raised goes directly toward our Young Marines. **Semper Fi!**